

casac inc



ABN: 40 822 527 783

Rules and Objects

The association is established for the purposes set out in the Rules and Objects.

Objects of the Association

The objects of the association shall be to:

- perform functions necessary as the peak body for community based child sexual assault counselling in NSW
- promote the improvement of standards of service in child sexual assault counselling
- support and promote the professional development of staff working within member organisations by identifying training needs and considering these when planning the annual conference
- encourage and facilitate networking and information sharing amongst members across NSW
- liaise with media, advocate and inform public opinion in relation to child sexual assault
- provide consultation and advice on child sexual assault matters either on request or on its own initiative
- lobby for systemic change and participate in social policy development in relation to child sexual assault, through representation on government committees
- identify needs and gaps in child sexual assault service provision and inform the relevant Government departments / agencies of these; and lobby to secure adequate resources to meet these needs
- promote and (where possible) undertake research about child sexual assault
- promote consultation and co-operation between, government and non-government organisations in the field of child sexual assault

Rules of the Association

The association adopts the *Model Rules for incorporated associations* as set out by the NSW Office of Fair Trading with the following alterations to *Part 2 – Membership (sections 2 – 8 inclusive)*:

PART 2 - MEMBERSHIP

CLASSES OF MEMBERSHIP

- (i) There shall be three classes of Membership as follows:
 - (a) CORE MEMBERS
 - (b) ASSOCIATE MEMBERS
 - (c) HONORARY MEMBERS
- (ii) All members shall be entitled to attend and participate in debate at General Meetings (including proposing and seconding motions), to receive the Annual Report and such publications as may be determined by the management committee from time to time. All members shall be entitled to attend meetings of the management committee and to speak provided that the management committee shall be entitled to go into closed committee when it so resolves. Reasons for such resolution must be stated therein.
- (iii) Only Core members will be entitled to:
 - a. be nominated for positions on the management committee; and,
 - b. vote at General Meetings.
- (iv) Associate and Honorary Members are not entitled to join the committee of management or vote at General Meetings.

QUALIFICATIONS FOR MEMBERSHIP

- (i) **CORE membership** shall be open to services and organisations which:
 - receive funding from the NSW Department of Community Services (DoCS) under the Community Services Grants Program (CSGP); and,
 - are community-based services that provide counselling and support services to children, young people and/or adults who have experienced child sexual assault and their non-offending family members; and,
 - do not work with people (aged 10 years plus) who have exhibited sexually abusive behaviours towards children; and,
 - agree to abide by the Rules and Objects of the association.
- (ii) **ASSOCIATE membership** shall be open to persons and/or services who:
 - have a commitment to child protection and CASAC Inc principles; and,
 - wish to support the work of the association; and,
 - is not a “Prohibited Person” under the *Commission for Children and Young People Act (1998)*; and,
 - agree to abide by the Rules and Objects of the association.

- (iii) **HONORARY membership** may be conferred by the management committee on persons who have given outstanding service in the field of child sexual abuse and whose knowledge and experience is considered to be of value to the association.

ADMISSION TO MEMBERSHIP

- (i) CORE and ASSOCIATE members
Applications for membership of the association shall be in writing and in such form as the management committee shall from time to time prescribe.
- (ii) HONORARY Members
Nominations for Honorary membership shall be made in writing by the members of the association in such form as the management committee shall from time to time prescribe.
- (iii) The management committee shall decide upon the admission or rejection of an applicant for membership. In no case shall be the management committee be required to give any reason for the rejection of an applicant.

CESSATION OR SUSPENSION OF MEMBERSHIP

- (i) If any member shall wilfully refuse or neglect to comply with the provisions of the Rules and Objects of the association or shall be guilty of conduct which in the opinion of the management committee is prejudicial to the interest of the association the management committee may by a two-thirds majority of those present at a meeting suspend or terminate the membership of the member.
- (ii) (a) Before exercising the power of suspension or termination the management committee shall give one calendar month's notice in writing to the member of the proposed suspension or termination and of the grounds thereof and shall give to the member a reasonable opportunity of being heard on the matter.

(b) The decision of the management committee shall be subject to appeal by such member to the association in writing within one calendar month of notification to such member of suspension or termination, of membership.

(c) A general meeting of the association shall be called if reasonably practicable within one month of the receipt of the notice of appeal and the association shall decide whether any such termination or suspension of membership shall be confirmed or rescinded and may impose such conditions as it deems fit to be fulfilled by such member as conditions for rescission of the decision of the management committee.
- (iii) If any member's annual membership fees are in arrears for three (3) months, the Secretary shall send the member notice, with a request for immediate payment. If the subscription is not paid within two (2) months the management committee may remove the member's name from the register of members and the member shall thereupon cease to be a member. Provided that the management committee may at any time in its discretion restore the member to membership upon payment of all arrears of membership fees then due.

- (iv) Any member who gives notice of resignation in writing to the Secretary shall thereupon cease to be a member of the association but shall continue to be liable for any annual membership fee and arrears due and unpaid at that date.
- (v) Every organisation or person ceasing to be a member of the association shall remain liable for any moneys payable.

MEMBERSHIP FEES

- (i) The annual fees for Core and Associate membership shall be such sum or sums as the management committee shall from time to time determine.
- (ii) Membership fees shall be due at the time that an applicant submits an application for membership and thereafter, on the first day of each financial year of the association.
- (iii) The financial year of the association shall be from **1 January to 31 December** or other such period as is determined by the association at a special meeting
- (iii) No membership fees shall be payable by Honorary Members.

REGISTER OF MEMBERS

- (i) The association shall establish and maintain a register of all members which shall show the class of membership and / or description of activities and the name, address and date of admission of each member and affiliate.
- (ii) The Register shall be open to inspection by members, and with the approval of the Committee to other persons.